

LWVB/N BOARD MEETING MINUTES, April 9, 2018  
1272 Delaware Avenue, Buffalo NY 14209

At 4:10 P.M., Presider, Shirley Joy convened the regular monthly Board meeting with a quorum present.

Present: Terri Parks, Marian Deutschman, Shirley Joy, Margaret Brunson, Nancy DeTine, Kathie Macaluso, Lori Robinson, Nora Mikes, Janet Massaro, Pat Wille, Sara Vernon, Mary Herbst and Office Manager Mary Ann Turkla  
Excused: Ann Converso and Pat Costanzo

Additions to the Agenda – N. DeTine

N, DeTine notified the Board that Neighborhood Legal Services, on whose behalf we had written to state legislators, had their funding reinstated.

Consent Agenda – S. Joy

Corrected Board Meeting Minutes, March 2018

Delegates to LWVUS Convention, Lori Robinson, Ramona Gallagher, Terri Parks and Shirley Joy

Local Program 2018-2019 to submit to the Members for adoption at the Annual Meeting

Motion by M. Deutschman and seconded to approve the consent agenda. Motion approved.

Quarterly Treasurer's Report - L. Robinson

Ending balance as of December 31, 2017 2nd Qtr	\$105,125.60
Total income 3rd Qtr	9,936.00
Total Expenses 3rd Qtr	13,350.00
Net Change in Equity	(3,441.64)
Total balance March 31, 2018	98,269.96
Quarterly Surplus/(Deficit)	(3,414.00)

The treasurer's report was received for filing.

Approval for Budgets for Upcoming Events – L. Robinson

Local Government Committee Program – April 25, 2018 – *Gentrification:*

*Exploring Solutions*

Motion by T. Parks and seconded that we approve the budget for the April 25, 2018 event with an estimated budget of \$513.00. Motion approved.

T. Parks suggested using the \$75.00 deferred revenue to defer expenses for this program.

Education Committee Program – May 23, 2018 – *Perspectives on What Works in Public Education*

M. Deutschman informed the Board about the arrangements, the three panelists for the May 23 program and the program budget. They are looking for a fourth panelist.

Motion by N. DeTine and seconded that we approve a budget of \$530.00 for the May 23 Education program. Motion approved.

Advertising for any League upcoming event – T. Parks reminded the Board to share upcoming events from the LWVBN Facebook Site, not on *Facebook Newsfeed* so the information will reach more people.

Presentation and discussion of the Proposed Budget for 2018-2019 – L. Robinson  
L. Robinson had sent the LWVBN 2018-19 Proposed Budget to the Board prior to the meeting. She reviewed several points of interest and discussion ensued.

If someone buys something for the League and is asking for a reimbursement, an expense report needs to be filled out and turned into M. A. Turkla as soon as possible.

Worksheets and estimated budgets for events need to be filled out and sent to the Board three months before the event if there will be expenses other than “coffee and cookies.”

N. DeTine, communications chair, explained the importance of having professional and beautiful program flyers.

L. Robinson suggested that we have a donation box present at programs that are free and open to the public where the League is covering expenses.

T. Parks reminded the Board that they are responsible to commit for fundraising every year.

Discussion continued regarding the amount to be budgeted for delegates to attend LWV National and State Conventions. The budgeted amount for the National Convention is \$2000 and for the State Convention \$1500. A fundraiser to raise more money for increasing money for delegate expenses was suggested.

The budgeted amount for the State Convention was left at \$1500.00 this year and the budgeted amount for the National Convention will be discussed again. T. Parks suggested adding \$3000.00 to the budget as income and \$2000.00 as expenses, if agreed by members.

It was noted that the Newsletter costs increased to \$1,000 and rent has increased \$10/month.

Motion by T. Parks and seconded that we approve the budget as amended to present to the membership at the annual meeting. Motion approved.

Report from the Nominating Committee – S. Joy

The Slate of Officers and At-large members for 2018-2020 from the Nominating Committee:

For one-year terms beginning June 2018

President	Terri Parks
1st V.P.	Ramona Gallagher
2nd V.P.	Nancy DeTine
At-large member	Janet Zehr
At-large member	Elizabeth Zausmer

For two-year terms beginning June 2018

3rd V.P.	Marian Deutschman
Treasurer	Lori Robinson
At-large member	Margaret Brunson
At-large member	Pat Costanzo
At-large member	Joan Simmons

For one-year terms beginning June 2018

Nominating Committee Chair Kathleen Mc Carthy  
Nominating Committee members Janet Goodsell, Lye Toohey and Lynne Vallone

Membership Renewal Letters and Membership Survey – J. Massaro

The Board received examples of the membership renewal letters and membership survey by email prior to the meeting. After a discussion and some suggested editing, Pat Wille made a motion that the membership letters and membership survey submitted by Janet Massaro (as edited) be approved. Motion seconded and approved.

With any changes from old surveys to new surveys, it is important to notify M. A. Turkla so she can update the changes on excel spreadsheet.

Student Memberships \_ Motion by J. Massaro that the rate for full time high school and undergraduate college students be \$20.00. Motion seconded and approved.

Benefit Sale at Ten Thousand Villages – T. Parks

June 14 was chosen to be the date for the benefit sale for LWVB/N at Ten Thousand Villages at 736 Elmwood Avenue in Buffalo. The League is expected to pay \$25 to cover store staff expenses. 15% of total sales during the benefit would be received by the League.

Voter Registration – There is a meeting on April 20 to plan for Voter Registration efforts for this year.

Adjournment: Motion by P. Wille and seconded that the meeting be adjourned.  
Meeting adjourned at 6:10 P.M.

The next Board Meeting is Monday, May 14, 2018 at 4:00 P.M. Terri Parks will preside.

*Mary Herbst*

Submitted by Mary Herbst  
Recording Secretary

Filed with the Minutes: Monthly Board Reports, LWVBN Financial Statement 2017-2018, LWVBN Balance Sheet as of March 31, 2018, LWVBN 2018-2019 Proposed Budget, Summary of Local Government Committee Meeting, Summary of Issues Meeting and Proposed LWVBN Local Program Focus 2018-2019

