

LWVB/N BOARD MEETING MINUTES August 13, 2018
1272 Delaware Avenue, Buffalo, NY 14209

At 4:07 P.M., President Terri Parks convened the regular monthly board meeting with a quorum present.

Present: Marian Deutschman, Terri Parks, Nancy DeTine, Shirley Joy, Ramona Gallagher, Margaret Brunson, Janet Massaro, Lori Robinson, Ann Converso, Nora Mikes, Joan Simmons, Janet Zehr, Elisabeth Zausmer, Mary Herbst and Office Manager - Mary Ann Turkla
Leave of Absence: Pat Costanzo

Additions to the Agenda – T. Parks

Approval of October 1 Program

Invitation to LWVBN to be involved in the Vote Smart Program at Daemen College

Consent Agenda – T. Parks

- A. Minutes from the July 2018 Board Meeting
- B. Approval of Pat Costanzo's open-ended leave of absence from the board
- C. Finance Committee Chair, Shirley Joy, Finance Committee member, Pat Costanzo
- D. Approval for the League of Women Voters to sign on to the Niagara Relicensing Environmental Coalition letter to formally request a map wetland amendment to the Niagara River as per 664.7 (a).

Motion made by R. Gallagher and seconded to approve the items of the Consent Agenda.
Motion approved.

End of 2017-2018 Year Finances – L. Robinson

L. Robinson reviewed the June 30, 2018 LWVBN fiscal year-end financial reports that had been emailed to the board prior to the meeting. L. Robinson circulated the 2018-2019 budget, noting that adjustments to the budget are made as needed.

Board Member Orientation and Training – Financial Matters - L. Robinson and T. Parks

Committee Expenses – Committee Chairs need to request expenses prior to the annual budget submission. There will be a tutorial before the start of the budget process to describe the expenses that committees may request.

Program/Event Expenses – They need to be submitted for approval by the board at least three months prior to the event.

Requests for payments for other expenses need to be sent to the office for approval by T. Parks or L. Robinson.

Anyone anticipating expenses, please inform the Budget Committee.

Q & A about Monthly Board Reports – T. Parks

The WNYWF Voters Guide was discussed.

Board members were encouraged to sign up now for the electronic voter guide at <https://lwvny.civicengine.com> It will soon go live with August 20 as the target date. Those who sign on will receive an email when it is live.

Questions concerned voter registrations area high schools and colleges.

T. Parks explained that Barb Gunderson is leading the effort to reach as many high schools as possible and Linda Koenigsberg is coordinating efforts at area colleges. Dates to visit schools are being solicited.

Discussion and approval of Policies Introduced in July – R. Gallagher

Motion by R. Gallagher and seconded that the Board approve the revision of the of the current title of the Diversity Policy to read “LWVBN Diversity, Equity and Inclusion Policy” and to add the revision to the Policy as detailed in the attached document (that area in italics). Motion approved.

Motion by R. Gallagher and seconded that the board approve these additions to the League of Women Voters Buffalo/Niagara Board Member Responsibilities and Obligations: 1. Promote membership and leadership development

2. Be willing to accept responsibility for a committee chairmanship or participation in a committee or a task, as mutually agreed between the Board President and the Board member.

Motion approved.

Approval of October 1 Program – T. Parks

The Meeting Summary and Budget for the October 1 program was emailed to the board prior to the board meeting.

Motion by R. Gallagher and seconded that the board approve the program budget and event scheduled for October 1 2018 re: “Can Our Damaged Democracy Be Repaired?” Motion approved.

Allied Organizations – Anyone who has organizations to be added to the LWVBN Allied Organizations List, please send the names to M.A. Turkla so she can compile the list.

Invitation to LWVBN to be involved in the Vote Smart program at Daemen College -T. Parks
T. Parks will email program flyers to the board to get their input in response to this invitation.

Board Goals for 2018-2019 – Assign board responsibilities as needed. - T. Parks

T. Parks asked each board member to come up with a few solid goals to guide the board and the membership in the coming year. Several goals involved getting out the vote with outreach and inclusion being key goals. As more organizations become involved in Voter Registrations and need more comprehensive information about voting, the League will be able to help them. E. Zausmer agreed to chair this long-term effort.

LWVBN Day at the State Fair – L. Robinson

Anyone interested in working at the State Fair, please let L. Robinson know. The State will pay admission and parking.

Lobbying Training – A. Converso

A. Converso is planning a program for lobbying training at the end of February at the Harlem Road Community Center. An Amherst resident needs to make the reservation so the Center would be free for the program.

Report about Candidate Forums – M. Brunson

Candidate's Event organized by Judy Huber – Williamsville Town Hall on October 22 @ 7:00 P.M.

Amherst Senior Center Coffee with the Candidates on October 26 @ 9:00 A.M. This is the Senior Center's Event. The League moderates, handles the questions and provides timekeepers.

Buffalo – M. Brunson is working on a Candidate Forum in Buffalo. L. Robinson volunteered to assist.

Clarence – M. Brunson is responding to a request from several people for a Candidate Forum.

Long term goal – To have more Candidate Forums including Forums for town elections.

Motion by R. Gallagher and seconded to adjourn the meeting. Motion approved.

Meeting adjourned at 6:20 P.M.

Next board meeting is Tuesday, September 11, 2018 at 4:00 p.m.

Submitted by Mary Herbst
Secretary

Filed with the minutes: Monthly Board Reports, Treasurer's Report, Summary of Issues Meeting, Summary of Local Government Meeting, Financial Reports, LWVBN Diversity Policy and LWVBN Board Member Responsibilities and Obligations