

LWVB/N BOARD MEETING MINUTES, October 8, 2018
1272 Delaware Avenue, Buffalo NY 14209

At 4:00 P.M., First Vice President Ramona Gallagher convened the regular monthly Board meeting with a quorum present.

Present: Marian Deutschman, Elisabeth Zausmer, Nancy DeTine, Margaret Brunson, Lori Robinson, Ramona Gallagher, Shirley Joy, Joan Simmons, Nora Mikes, Mary Herbst and Office Manager Mary Ann Turkla.

Absent: Janet Zehr

Excused: Terri Parks, Ann Converso, Janet Massaro

Leave of Absence: Pat Costanzo

Additions to the Agenda - R. Gallagher

State Voters' Guide

Potential raise for the office manager

Approval of the Consent Agenda Item – R. Gallagher

Board Meeting Minutes: September 11, 2018

R. Gallagher proposed accepting the consent agenda as proposed and distributed..

Approved, without objections.

Reports of Officers:

Communications – N. DeTine

N. DeTine plans to consult with Michelle Perkins regarding setting up an Instagram account.

The League's online communications informs people about how to sign up for our programs/events. For free events, people can just show up. N. DeTine reminded the Board that it is important to know the number who are coming to a program to have the correct number of handouts.

Discussion ensued about a time to set up a tutorial for the Board regarding Instagram. It was tentatively set for the November 12 Board meeting, to start earlier at 3:30 P.M.

N. DeTine will check the date with Michelle Perkins.

Point of Interest - The idea of starting Board meetings earlier during the winter months was mentioned for consideration due to the earlier darkness.

Issues Program – M. Deutschman

The Summary of the Issues Meeting was sent to the Board prior to the meeting.

The next Issues Meeting date may be changed as it was scheduled for the same date as Election Day. M. Deutschman will send a notification if there is a time change.

The Theodore Roosevelt site worked out well and comments were generally good.

The October lunch is at the Scotch and Sirloin as well as plans for the January and February programs. After this, it will be decided if we should look elsewhere.

Treasurer – L. Robinson

The financial reports for the period ending 9/30/2018 were sent to the Board for review prior to the meeting. L. Robinson reviewed the status of the BMHA account and noted it was

doing well. We will re-evaluate the money in the checking account and consider moving it to the savings account.

Treasurer's Report - September 30, 2018

Previous Asset Balance 6/30/2018:	\$100,086.66
Total Income:	22,148.34
Total Expenses:	7, 867.37
Net Change in Equity:	6,141.20
Total Assets:	\$106,227.86
YTD Surplus/(Deficit)	14,280.97

The Treasurer's Report was received for filing.

Report of Board Members and/or Committees:

Voter Service/Candidates' Forums – M. Brunson

Candidate Event organized by Judy Huber at Amherst Town Hall Meeting Room on October 22 at 7:00 P.M.

Amherst Senior Center, Audubon Parkway, Amherst - Coffee with the Candidates on October 26 at 9:00 A.M. This is the Senior Center's Event.

East Aurora – plans are underway for a Candidate Forum on October 30.

Buffalo – M. Brunson has been trying to reach a contact for Buffalo.

The League moderates, handles the questions and provides timekeepers.

Outreach for Civic Education/Engagement – E. Zausmer

M. Deutschman reached out to legislator, Betty Jean Grant. L. Robinson attended the recent program at the Merriweather Library. E. Zausmer would like to start early to plan a LWV Civic Education/Engagement event.

Office Manager's Report – M.A. Turkla

The Office Manager's Monthly Report was emailed to the Board prior to the meeting.

M.A. Turkla informed the Board that the letters were sent out for the October 22 Candidate Forum and would be sent on October 9 for the October 30 one.

New Business – R. Gallagher

Election of three Board members to the 2019 Nominating Committee

Motion by M. Herbst and seconded that we elect M. Deutschman and Joan Simmons to the 2019 Nominating Committee. Motion approved. It was decided to wait until November to ask Janet Massaro if she would be willing to serve.

LWVNYS Voters Guide Part II – Decide whether to order copies through the LWVNYS Education Fund account – L. Robinson suggested that we order 500 copies. Some copies will be for the Erie County Libraries that we can bundle for small and large libraries and give them to the Central Library for distribution. Some will be for the Niagara County Libraries where Shirley Joy will decide the distribution. Motion by L. Robinson and seconded that we order 500 copies of Voters Guide Part II from the NYS League. Motion approved.

Holiday Party – December 1, 2018, 11:30 A.M. at Rizotto’s Ristorante, 930 Maple Road, Amherst, NY 14228. Motion by L. Robinson and seconded that we pay \$100.00 deposit to Rizotto’s Ristorante for the holiday party 12/1/18. Motion approved.

It was decided to research the suggestions for charities for the holiday party before making a final decision. The speaker at the holiday event is a representative of the charity we choose. R. Gallagher will check on GoBike. Depending on the outcome of the GoBike information, J. Simmons will check on the First Responders and S. Joy on Cornerstone Manor. The final decision will be made at the November Board meeting.

The Electronic Voters Guide (<https://lwnvny-vote.civicengine.com> is available. votingnewyork.org will also lead to the Electronic Voters guide.

Salary raise for Mary Ann Turkla, Office Manager.
Motion by S. Joy and seconded to increase the hourly wage of Mary Ann Turkla, Office Manager to \$14, effective on 11/4/2018. Motion approved.

J. Simmons advised that volunteers would be needed for various phone banking efforts for the upcoming election. Following discussion, Board members were reminded that as individuals they can choose to volunteer for such efforts; however, they cannot represent the League in any partisan efforts.

Next board meeting: Monday, November 12 at 4:00 P.M.

Adjournment: Motion by N. Mikes and seconded to adjourn the Board meeting.
Motion approved.

Meeting adjourned at 5:43 P.M.

Mary Herbst

Submitted by Mary Herbst
Secretary

Filed with the Minutes: Summary of Issues Meeting, Summary of Local Government Meeting. LWVBN Office Manager’s Monthly Report, Treasurer’s Report and Financial Reports as of 9/30/2018.