

League of Woman Voters of Buffalo/Niagara  
**Board Meeting Minutes**  
September 14, 2020 – 4:00 p.m. via Zoom

**Present:** Terri Parks, Susan Dombrowski, Nora Mikes, Shirley Joy, Marian Deutschman, MaryAnn Turkla, Rebecca LaCivita, Lori Robinson, Liz Zausmer, Nancy DeTine. Alberta Roman

**Guest:** Barbara Gunderson, Office Manager

**Call to Order:** A quorum being present, President Terri Parks called the meeting to order at 4:04 p.m. T Parks thanked everyone for making the effort to attend this Zoom meeting.

Motion made by Nancy DeTine and seconded by Liz Zausmer to accept the Consent Agenda consisting of

A: Approval of August 2020 Board Meeting Minutes

B: Appointment of Shirley Joy and Mary Ann Turkla to the Nominating Committee as required LWV/BN bylaws.

C: Appointment of Kathleen McCarthy to the Committee for Hiring Office Manager.

Motion adopted.

T. Parks noted that the League office is now fully cleaned and free of useless clutter. Various board members have raised the issues of whether we need a physical office and/or an office manager. We discussed the pros and cons of having a physical office and what it would take for League volunteers to do the job of the office manager. The Board reached a consensus that we prefer having both a physical office and an office manager.

We discussed our current hourly rate for the office manager position. Our League supports paying the office manager the living wage for Buffalo. The current living wage in Buffalo is \$15 per hour. N. DeTine made the motion that we raise the wage for the office manager to \$15 per hour for a 10-hour work week effective immediately. The work may be divided between working at the office and remotely. Motion seconded by L. Robinson. Motion adopted.

B. Gunderson asked the Board for direction about additional Voter Service expenses for this year's election. The effort is projected to exceed budget by approximately \$1,000. We continue to receive requests for materials to share with voters. After discussion R. LaCivita made the motion to authorize \$1,000 for the overage and \$1000 for additional expenses. L. Zausmer seconded the motion. Motion adopted with 9 in favor, 1 opposed and 1 abstained.

All business having been concluded, the meeting adjourned at 6:13 pm.

The next Board meeting is scheduled for October 12, 2020 at 4 pm by Zoom.

Submitted by Susan Dombrowski  
Secretary